

“Where all students are challenged to learn and inspired to dream”

**ST. BERNARD-ELMWOOD PLACE CITY SCHOOLS
BOARD OF EDUCATION
September 17, 2018
AGENDA
5:45 p.m. Board Meeting**

- I. Call to Order
- II. Roll Call
- III. Public Participation
- IV. Motion to Approve Minutes of Regular Meeting on August 27, 2018
- V. Financial Report and Report of the Treasurer

A. Approve Financial Report for August 2018

B. Approve Investments for August 2018

Investments - General

| | |
|----------------|------------------|
| Star Ohio | \$ 12,057,209.95 |
| 5/3 Securities | 1,984,681.94 |

Investment & Bank Interest - General

| | |
|-------------------|-----------|
| Star Ohio General | 21,550.66 |
| US Bank | 48.04 |
| 5/3 Bank | 6.53 |
| 5/3 Securities | 6,674.65 |

Investments – Building Project

| | |
|---|--------------|
| Star Ohio Bond Retirement | 318,249.80 |
| Star Ohio LFI | 197,187.81 |
| Star Ohio Local Share | 604,561.76 |
| Star Ohio State Share | 5,566,934.71 |
| 5/3 Securities LFI | 2,840,232.00 |
| 5/3 Securities LFI – Money Market | 1,705,155.47 |
| 5/3 Securities Local Share | 3,675,689.21 |
| 5/3 Securities Local Share – Money Market | 1,527,670.69 |

Investment Interest – Building Project

| | |
|---------------------------------|-----------|
| Star Ohio Bond Retirement | 208.75 |
| Star Ohio LFI | 360.82 |
| Star Ohio Local Share | 1,092.78 |
| Star Ohio State Share | 9,955.62 |
| 5/3 Securities Local Share CD’s | 29,640.82 |
| 5/3 Securities LFI CD’s | 19,105.47 |

C. Accept the Following Donations

| <u>Source</u> | <u>Amount</u> | <u>Fund</u> | <u>School/Club</u> |
|-----------------------|---------------|-------------|----------------------|
| VFW Elmwood Post 1042 | \$ 250.00 | 018 9031 | EPE Principal's Fund |
| Neediest Kids of All | 500.00 | 019 9811 | HS NKOA |
| Neediest Kids of All | 700.00 | 019 9831 | EPE NKOA |
| Cheryl Horne | 150.00 | 300 9301 | Athletics |
| JALR Holdings LLC | 1,208.50 | 300 9301 | Athletics |

D. Approve Invoices with Then and Now Certificates in Excess of \$3,000 or Invoices More than 31 Days older than the Purchase Order as Presented

| | |
|-------------------------------|-------------|
| ACT Aspire, LLC | \$ 6,989.00 |
| Brandstetter Carroll Inc. | 10,800.00 |
| Constellation Energy Services | 32,031.85 |
| Constellation Energy Services | 15,063.47 |
| Ruth Mitchell | 5,325.00 |
| Naviance, Inc. | 8,889.97 |

E. Approval of Amended Certificate and Permanent Appropriations (Attachment #1)

F. Approval of the Following Contracts as Presented in Attachment #2

Forward Edge
Therapy Learning Center, Speech Therapy Services
Therapy Learning Center, Occupational Therapy Services

G. Credit Card Compliance Officer Appointment

It is recommended that the Assistant to the Treasurer (Payroll/Benefits) be appointed as the credit card compliance officer.

H. Authorization for Superintendent and/or Designee to Purchase Food for Needy Children

It is recommended that the Board of Education authorize the Superintendent and/or designee to purchase food for needy children. It is established that this amount be set at a maximum of \$1,500 per school year.

VI. Old Business

VII. New Business

A. Personnel

1. Employment

a. New Certified Staff

It is recommended that Brett Allen, be employed for the 2018-2019 school year, effective September 10, 2018, Masters Degree, Step 1.

b. Braille Transcriber

It is recommended that Rhonda Gregoire be employed as a Braille transcriber, effective August 29, 2018 for the 2018-2019 school year, at \$17.00 per hour, 7 hours per day.

c. Paraprofessionals

It is recommended that the following be employed as paraprofessionals for the 2018-2019 school year:

Quincy Curry, Step 1, effective September 13, 2018
Brandon Johnson, Step 1, effective September 17, 2018

d. Resolution and Supplemental Athletic Contracts for 2018-2019

WHEREAS, the certificated employees of the St. Bernard-Elmwood Place City School District have been notified that there are openings for the positions listed below and at this time no such certificated employees with the qualifications which the Board of Education deems necessary for the positions have accepted the position; and

WHEREAS, individuals with a teaching certificate who are not employed by the St. Bernard-Elmwood Place City School District have been notified that there are openings in the positions listed below by advertising the openings in appropriate local media, and at this time no such individuals with the qualifications deemed necessary for the positions by the Board of Education have applied and accepted the positions.

NOW, THEREFORE, BE IT RESOLVED THAT the following be employed as listed:

| <u>Name</u> | <u>Position</u> | <u>Step</u> |
|----------------|--------------------------------------|-------------|
| Darius Baker | Jr. High Asst. Football (60%) | 1 |
| Dion Dawson | Varsity Asst. Football (50%) | 1 |
| Amanda Schmitt | Varsity Cheerleading-Football (50%) | 1 |
| Amanda Schmitt | Jr. High Cheerleading-Football (50%) | 1 |

B. Authorization to Employ Developmentally Handicapped Students in the St. Bernard-Elmwood Place School District

It is recommended that the administrative staff be authorized to employ students who are enrolled in the school district’s Developmentally Handicapped classes. They are to be employed on an “if and when needed” basis for the 2018-2019 school year. Rate of pay will be \$2.50 per hour.

C. Resolution for Requesting District Membership with the Southwestern Ohio Educational Purchasing Council

It is recommended that the following resolution for requesting district membership with the Southwestern Ohio Educational Purchasing Council:

Be it resolved that St. Bernard-Elmwood Place City Schools, hereby agrees to abide by the Constitution and By-Laws of the Southwestern Ohio Educational Purchasing Council (EPC), and elects to become a member of the EPC, a Regional Council of Governments under Chapter 167 of the Ohio Revised Code.

D. Board Policies

It is recommended that the following policies be approved and/or revised as presented in attachment #3:

Purchasing Agent Appointment and Authority (DJA)
Staff Gifts and Solicitations (GBI)
Student Fundraising Activities (IGDF)
Public Gifts to the District (KH)
Public Solicitations in the Schools (KI)
Petty Cash Accounts (DJB)
Administration of Federal Grant Funds (DECA)
Purchasing (DJ)
Purchasing Procedures (DJF)
Credit Cards (DJH)

E. Approval of Presenting A Titan Salute to Mr. Jerry Finkes

It is recommended that a Titan Salute be presented to Mr. Jerry Finkes in honor of his 90th birthday.

F. Miscellaneous - Liaison Reports

1. Curriculum Council Liaison – Micki Spears
2. Student Achievement & Student Affairs Liaisons – Katie Estep
3. Education Hall of Fame Committee Liaisons – Tinette Underwood and Marc Fleak
4. Alumni Association – Micki Spears and Marc Fleak
5. Great Oaks Institute of Technology & Career Liaison – Micki Spears
6. Legislative Liaison – Katie Estep
7. Business Liaison – Tinette Underwood
8. Building Project Update – Bruce Helwagen
9. President's Report – Linda Radtke
10. Superintendent's Report - Dr. Mimi Webb

G. Adjournment

Board Meeting Dates – all meetings begin at 5:45 p.m.
October 22 November 26 December 10